

Portable Power Tools Inspection Checklist

Work Detail:	Date: / /
Site Location:	ID Number:

Serial Number	Points	Yes	No	N/A	Remarks
PORTABLE ELECTRICAL POWER TOOLS					
1	For every work, are the proper tools given and in use?				
2	Are the power tools in the good condition?				
3	Are the operational switches working properly?				
4	Constant contact switches on drills, sanders, grinders, saws, etc. as required?				
5	Are there any warning labels or markers indicating hazardous areas?				
6	Are the power tools properly grounded or doubly insulated?				
7	When using temporary electricity, do they have a GFCI or an assured grounding scheme in place?				
8	Are the electrical cords in excellent condition, with no cuts, tape, or a ground pin in location?				
9	Are power tools maintained away from moist areas?				
10	Is it possible to lift or lower power tools without using an electrical cord?				
11	Tools kept in a dry, secure location to avoid damage & tampering?				
12	Circular saws guarded, but no tie back (or) wedging the guard open?				
13	Sharp blades & cutting edges to avoid binding or skipping?				

PORTABLE ELECTRICAL EQUIPMENTS

1	Is the portable tool in good working order?				
2	Are the operational switches working properly?				
3	Are all moving components and drives protected by guards that are correctly set and in good condition?				
4	Operators dressed appropriately (no loose clothing or jewelry)?				
5	Is there adequate and functional point of operation safeguarding?				
6	Are the portable tools in good working order?				
7	Does the jackhammer operator have foot, eye, and hearing protection?				
8	Are qualified personnel using laser technology with eye protection and warning signs?				
9	Are qualified people using welding and cutting equipment, as well as welding personal protection equipment and warning signs?				
10	Pneumatic Nailers/Staplers with muzzle safety & die clip securing?				
11	When the tool is not in use, is the air supply disconnected?				
12	Portable equipment should be stored in a dry, safe location to avoid damage & tampering.				

Name:**Signature:****Date:****Seal:**